



Universal team realty

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Attached to this letter you will find Universal Team Realty's rental application and applicant criteria form. Below is an outline of everything we will need to process your application.

- Completed rental application.** Anyone over the age of 18 who will be occupying the residence full time must fill one out.
- \$100 non-refundable application fee "per person"** made payable to Universal Team Realty.
- Proof of income** (i.e. pay stubs showing 3 times the monthly rent, social security or pension statement with payments showing 3 times the monthly rent, W2s or first page of tax returns for the past 2 years showing 3 times the monthly rent times 12, bank statements etc....)
- Color copy of photo IDs** for all applicants.
- Copy of vehicle registrations** for all vehicles that will be registered on the lease.
- \$250 good faith deposit** made payable to Universal Team Realty to hold the property. (This will be applied to the security deposit at move-in and is fully refundable.)

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Rental Application - Equal Housing Opportunity

Property Address _____

Anticipated Move Date _____ Monthly Rent _____ Deposit _____

Applicant's Name _____

Birth Date _____ Driver's License # _____

Home Phone _____ Cell Phone _____

Work phone _____ Social Security # _____

Email Address _____



I also affirm that besides myself, the following will be residents of the property:

Name _____ Relationship _____ Age ____ M/F ____
Name _____ Relationship _____ Age ____ M/F ____
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Rental History

Current Address _____
City, State, Zip _____
Landlord _____ Phone _____
Rent Amount _____ Rent From _____ To _____
30 Day Notice Given? _____ Reason for Leaving? _____

Previous Address _____
City, State, Zip _____
Landlord _____ Phone _____
Rent Amount _____ Rent From _____ To _____
30 Day Notice Given? _____ Reason for Leaving? _____

Employment History

Current Employment _____ Phone _____
Supervisor _____ Your Position _____
Length Employed _____ To _____ F/T ___ P/T ___ Salary _____ Per _____

Previous Employment _____ Phone _____
Supervisor _____ Your Position _____
Length Employed _____ To _____ F/T ___ P/T ___ Salary _____ Per _____

Do you have any other sources of income that you would like us to consider? Please list:

Vehicle Information

Make _____ Model _____ License _____ State _____
Make _____ Model _____ License _____ State _____
Make _____ Model _____ License _____ State _____
Make _____ Model _____ License _____ State _____

Do you have any RVs, boats, trailers, or motorcycles? If so, please list:



Pet Information

Do you currently have pets? _____ How many? _____ Spayed/neutered? _____
Type of pet _____ Breed _____ Weight _____ Age _____
Type of pet _____ Breed _____ Weight _____ Age _____
If you do not have pets, do you plan to get any in the future? _____

Additional Information

Have you declared bankruptcy in the last 7 years? Yes ___ No ___
Have you ever been had an eviction filed against you? Yes ___ No ___
Have you had two or more late rental payments in the past year? Yes ___ No ___
Have you ever been charged with a felony? Yes ___ No ___
Have you ever been charged with a misdemeanor? Yes ___ No ___
Have you ever refused to pay rent/broken a lease? Yes ___ No ___
If yes to any of these, please explain: _____

Personal References

1.) Name _____ Phone _____
Email _____ Relationship _____
2.) Name _____ Phone _____
Email _____ Relationship _____
3.) Name _____ Phone _____
Email _____ Relationship _____

Emergency Contact

Name _____ Phone _____

I believe that the statements I have made are true and correct. I hereby authorize a credit and/or criminal check to be made, verification of information I provided and communication with any and all names listed on this application. I understand that any discrepancy or lack of information may result in the rejection of this application. I understand that this is an application for an apartment and does not constitute a rental or lease agreement in whole or part. I further understand that there is a non-refundable fee to cover the cost of processing my application and I am not entitled to a refund even if I don't get the apartment. Any questions regarding rejected applications must be submitted in writing and accompanied by a self-addressed stamped envelope.

Applicant's printed name _____

Applicant's signature _____ Date _____

